

Timber Hall Events Day Rental Policy/Agreement
45 Timber Hall Events Lane, Leicester, NC 28748
828-777-5089

Event description (title) _____ and estimated attendance {max.} _____. A fee of \$6.25 will be charged for each additional person over the agreed guest count.

A facility rental of the total cost of Timber Hall, must be paid by check or cash at the time of signing the contract {Total Balance Due} _____. The facility rental deposit is NON REFUNDABLE after 2 business days.

All our designated site reservations are from 8:00am to 9:00pm (13 hours). If your group is still on grounds after the given hour, your group will be subject to a \$50 fee for each additional hour.

A **\$150 refundable** security deposit is required. This damage deposit will be refunded within ten days after the event if Timber Hall Events has not incurred property or equipment damage and the client and their guest's follows the facility rental policies. Should damage or missing items be determined, the repair costs will be deducted from this deposit and the remaining balance, if any, refunded. If the cost to repair is greater than the security damage deposit, the client shall be responsible for the remaining balance. Any damages to furniture, fixtures, walls, floors, ceilings, doors, mirrors, tabletops or other property of Timber Hall shall be the sole-responsibility of the client.

To protect the property at Timber Hall, we reserve the right to ask the client and/or their guests to vacate the premises immediately should the conduct of the client and/or guests threaten the property or violate Timber Hall Events rules.

Release of Claims. Participant hereby releases the Timber Hall Events from any and all liability or claims which may arise from participation in the Events. This paragraph shall be inclusive of, but not limited to, any injury or death resulting from exposure to food or beverage

allergies, food borne illnesses, theft of or damage to Participants property, transportation or commute, exposure to adverse weather conditions, or choking. Participant, on behalf of Participant and Participant's successors, agents or assigns, hereby forever and unconditionally releases the Timber Hall Events, its owners, officers, employees, agents, successors in interest and insurers (hereinafter referred to as the "Released Entities"), from any and all claims, actions, damages, liabilities, losses, costs, and expenses, including, without limitation, attorney's fees, in any way arising out of, or resulting from, Participant's participation in the Events. Participant further acknowledges that Timber Hall Events is in no way liable for any injury to resulting from Participant's own conduct or behavior.

Kitchen Use - Kitchen is not available for use by permittees for the purpose of cooking food. The permittee has access to the kitchen's sink(s), refrigerator, freezer, microwave, and counter tops, where and when applicable.

The client and their guests will be restricted to the designated area(s) of the facility that have been reserved for your function.

Parking will be allowed in designated areas only. Timber Hall Events assumes no responsibility or liability for damage to vehicles or loss of personal property.

Timber Hall is a non-smoking facility, should smoking occur within the The Hall, a minimum charge will be seventy-five (\$75) dollars. Smoking is permitted in grass areas only at least 15 feet away from building, structures and flower beds. Clean up of cigarette/cigar butts will be deducted from security/damage deposit at a charge of \$25.00.

Items not belonging to Timber Hall Events must be removed the same day as the scheduled event. Timber Hall Events is not responsible for loss or damage to personal property belonging to the client, their guests.

Serving or providing alcoholic beverages requires a special use permit and copy of proof of insurance.

The possession of alcoholic beverages, drugs and other illegal controlled substances, fireworks, air rifles, paintball guns, bow and arrows, crossbows, swords, and pellet guns is strictly prohibited. Any violation will result in the group being required to vacate the premises without refund of the use fee.

Groups are expected to provide their own setup and to leave Timber Hall and surrounding property free of litter and debris. Additional cleanup of the area required will be billed to the user at a rate of \$25/hour plus costs related to damage or vandalism.

Any medical emergencies that may occur during event, guests will be responsible for providing for their own medical personnel, first aid, first aid supplies, and emergency transportation. Timber Hall Events and all its officers representing Timber Hall Events will not be held responsible/liable. The client agrees to hold Timber Hall Events harmless from any claim, damages, injury or loss to the client's and their guests.

Driving on grounds is prohibited. Parking is allowed only in designated areas. These areas provide ample space for your group's parking needs. At NO time will ANY vehicles be allowed on grounds.

Pets are not allowed on our grounds. The only exceptions to this policy are service dogs.

Permission from Timber Hall Events is required prior to placing any signs, banners, or helium balloons anywhere on Timber Hall Events property(ies).

By signing this contract, this gives Timber Hall Events the right to use any images of events at Timber Hall in our advertising media.

- **Open flames in Timber Hall to include all surrounding property are not permitted, including candles, luminaries, lanterns and tiki torches.**

Please Print

Signature

Date